



AGENDA: 6:00pm

1. Call to Order/Roll Call
2. HWDSB Land Acknowledgement
3. Approval of the Agenda
4. Enrolment Summary – March 31, 2024
5. 2024-2025 Capital Budget Update
6. 2024-2025 Budget Update (verbal, no copy)
7. Resolution into Private Session as per the Education Act, Section 207(2)
A meeting of a committee of a board, including committee of the whole board, may be closed to the public when the subject/matter under consideration involves,
 - a) the security of the property of the board;
 - b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c) the acquisition or disposal of a school site;
 - d) decisions in respect of negotiations with employees of the board; or
 - e) litigation affecting the board. R.S.O. 1990, c.E.2,s.207 (2);2021, c. 4, Sched.11, s. 7 (1)

HWDSB FINANCE AND FACILITIES COMMITTEE

May 28, 2024

Enrolment Summary March 31, 2024

Submitted By: Sheryl Robinson Petrazzini, Director of Education

Prepared By: Matthew Gerard, Associate Director, Business Services and Treasurer
Denise Dawson, Senior Manager of Financial Services

Recommendation:

That the report be received as information by the Committee.

Background:

Enrolment plays a very key role in the operations of a school board. The Average Daily Enrolment (ADE) is the basis for the Core Education Funding (formerly known as Grant for Student Needs (GSN)) which accounts for 96.4% of a school boards funding. Expenditures and revenues in the 2023-2024 budget were calculated based on projected ADE which is calculated based on October 31, 2023, and March 31, 2024, enrolment counts. Actual enrolment for March 31, 2024, has been finalized and is compared to the projections.

Status:

Appendix A shows the actual enrolment for March 31, 2024, as compared to the projections. As shown in this appendix, elementary enrolment has increased 303.00 FTE and secondary enrolment has increased by 70.25 FTE over the projected for the following reasons:

- Increase in Full Day Kindergarten Students.
- Increase in both panel enrolment as new families are moving into Hamilton-Wentworth community from other boards across Ontario.
- Increase in the enrolment of both panels as families move into our community from other Countries and Provinces.

Actual Enrolment by school for 2019-20, 2020-21, 2021-22 and 2022-23 has been included for comparison purposes in Appendix B.

Financial Implications:

The increased enrolment for the Board will increase our 2023-24 Core Education Funding and will be reflected in the Financial Statements filed with the Ministry in November 2024.

Strategic Directions:***Building a Sustainable Education System***

We will adapt to a rapidly changing world through responsible fiscal management, investing equitably in accessible and sustainable facilities and supporting a robust workforce.

Finance and Facilities Committee
March 31, 2024 Enrolment Summary
28-May-24

	Projected March 31, 2024 FTE	Actual March 31, 2024 FTE	Increase (Decrease) FTE
Full Day Kindergarten	7,219.00	7,273.00	54.00
Grades 1-3	11,265.00	11,392.00	127.00
Grades 4-8	18,884.00	19,007.00	123.00
Special Education Self-Contained	189.00	188.00	- 1.00
Total Elementary	<u>37,557.00</u>	<u>37,860.00</u>	<u>303.00</u>
Total Secondary	<u>14,188.50</u>	<u>14,258.75</u>	<u>70.25</u>
Total Enrolment	<u><u>51,745.50</u></u>	<u><u>52,118.75</u></u>	<u><u>373.25</u></u>

School	March 2024 Budget	March 2024 Actual	Diff. Actual to Budget	ADE 2022/23	ADE 2021/22	ADE 2020/21	ADE 2019/20
A. M. Cunningham	460.00	459	(1.00)	443.00	426.00	347.50	433.00
Adelaide Hoodless	554.00	561	7.00	519.00	458.50	352.50	466.82
Allan Greenleaf	597.00	607	10.00	608.50	604.04	476.50	619.00
Ancaster Meadow	592.00	600	8.00	584.00	633.00	461.50	645.50
Balaclava	321.00	321	0.00	337.00	331.50	297.00	344.00
Bellmoore	996.00	1000	4.00	1,058.50	1,076.50	863.00	1,109.00
Bennetto	541.00	530	(11.00)	515.50	485.50	314.00	510.00
Billy Green	389.00	384	(5.00)	415.00	469.50	328.00	528.00
Buchanan Park	179.00	185	6.00	215.00	204.00	115.50	164.00
Cathy Weaver	549.00	564	15.00	543.00	587.00	418.50	639.50
Cecil B. Stirling	302.00	312	10.00	290.50	285.50	182.00	293.50
Central	322.00	332	10.00	315.00	307.00	224.02	318.00
Chedoke	434.00	439	5.00	452.50	470.50	361.00	474.50
Collegiate Avenue	445.00	462	17.00	435.00	406.00	0.00	0.00
Cootes Paradise	558.00	556	(2.00)	599.50	575.52	447.50	610.00
Dalewood	270.00	272	2.00	383.00	268.00	188.00	261.50
Dr. J. Edgar Davey	553.00	553	0.00	381.50	518.50	367.00	563.00
Dundana	306.00	309	3.00	312.50	341.00	291.00	346.50
Dundas Central	351.00	353	2.00	349.00	361.50	296.50	380.00
Earl Kitchener	536.00	542	6.00	519.50	503.00	458.50	540.00
Eastdale	852.00	844	(8.00)	783.50	716.50	458.00	263.50
Ecole Elementaire Michaele Jean	302.00	309	7.00	324.00	340.50	260.50	312.50
Flamborough Centre	342.00	346	4.00	309.00	247.00	198.50	231.50
Frank Panabaker North	322.00	325	3.00	306.50	298.50	322.00	380.50
Frank Panabaker South	475.00	490	15.00	467.00	463.54	328.50	476.00
Franklin Road	555.00	569	14.00	528.00	479.50	359.50	514.00
Gatestone	520.00	519	(1.00)	520.50	565.00	433.56	555.50
George L. Armstrong	420.00	423	3.00	417.50	414.50	298.50	454.00
Glenwood	22.00	23	1.00	28.50	37.50	35.50	39.50
Gordon Price	394.00	402	8.00	424.00	413.50	303.50	420.50
Greensville/ Spencer Valley	304.00	303	(1.00)	342.00	354.50	286.50	346.50
Guy Brown	641.00	649	8.00	659.50	717.00	581.50	709.00
Helen Detwiler	452.00	463	11.00	448.00	496.50	308.50	482.50
Hess	318.00	320	2.00	299.50	279.00	219.50	298.00
Highview	550.00	552	2.00	522.50	488.00	366.00	519.00
Hillcrest	481.00	471	(10.00)	473.50	465.50	292.08	492.00
Holbrook	213.00	224	11.00	226.00	226.50	122.50	212.50
Huntington Park	473.00	485	12.00	465.50	437.00	336.00	500.50
James MacDonald	312.00	308	(4.00)	330.50	307.00	219.00	336.50
Janet Lee	467.00	488	21.00	427.00	404.00	234.00	353.00
Lake Avenue	651.00	676	25.00	619.00	609.50	371.00	598.50
Lawfield	704.00	696	(8.00)	713.50	746.50	533.50	766.00
Lincoln Alexander	230.00	228	(2.00)	236.50	217.00	171.50	240.50
Lisgar	313.00	318	5.00	321.00	318.50	225.50	336.00
Mary Hopkins	665.00	661	(4.00)	588.00	497.50	348.50	454.50
Memorial	350.00	355	5.00	373.50	389.50	263.50	409.50
South Meadow	596.00	593	(3.00)	617.50	541.00	325.50	383.50
Millgrove	173.00	168	(5.00)	172.00	192.00	143.00	176.00
Mount Albion	509.00	510	1.00	515.50	514.52	365.00	503.00

School	March 2024 Budget	March 2024 Actual	Diff. Actual to Budget	ADE 2022/23	ADE 2021/22	ADE 2020/21	ADE 2019/20
Mount Hope	485.00	502	17.00	438.50	329.50	304.00	364.50
Mountview	263.00	266	3.00	251.50	251.00	174.50	223.50
Norwood Park	498.00	487	(11.00)	513.00	503.00	394.00	533.50
Parkdale	285.00	285	0.00	257.50	279.00	173.50	198.00
Pauline Johnson	485.00	485	0.00	460.00	442.50	325.50	441.50
Prince of Wales	540.00	540	0.00	568.00	572.52	385.50	678.50
Queen Mary	524.00	525	1.00	549.00	592.50	405.00	606.00
Queen Victoria	598.00	584	(14.00)	585.00	571.00	383.00	567.50
Queensdale	363.00	380	17.00	362.50	351.50	284.50	385.00
R. A. Riddell	765.00	760	(5.00)	749.50	722.06	559.50	738.50
Ray Lewis	540.00	533	(7.00)	568.00	588.00	378.00	593.00
Richard Beasley	151.00	152	1.00	158.00	149.00	126.50	169.00
Ridgemount	436.00	452	16.00	442.00	417.00	296.00	456.00
Rockton	497.00	491	(6.00)	497.00	470.00	413.50	0.00
Rosedale	290.00	291	1.00	288.50	273.00	193.00	264.00
Rousseau	255.00	259	4.00	246.00	265.00	203.50	263.50
Ryerson (Kanetskare)	386.00	386	0.00	374.50	380.00	333.50	427.00
Shannen Koostachin	829.00	857	28.00	782.00	649.00	429.00	516.00
Sir Wilfrid Laurier	773.00	780	7.00	756.00	681.50	310.50	427.00
Sir William Osler	593.00	605	12.00	592.00	562.74	478.24	585.00
Spring Valley	421.00	425	4.00	433.00	431.50	277.50	304.50
Strathcona	215.00	209	(6.00)	224.00	227.00	151.50	218.00
Tapleystown	500.00	499	(1.00)	453.00	425.00	246.50	232.00
Templemead	589.00	586	(3.00)	590.00	534.00	401.50	588.00
Tiffany Hills	683.00	691	8.00	661.00	604.50	408.50	548.50
Viola Desmond	800.00	812	12.00	757.50	713.50	0.00	0.00
Viscount Montgomery	435.00	444	9.00	420.00	383.50	268.50	377.00
W.H. Ballard	645.00	645	0.00	650.00	619.00	497.00	614.32
Westview	246.00	245	(1.00)	280.00	291.50	184.50	253.00
Westwood	337.00	338	1.00	337.50	305.50	202.50	291.50
Winona	919.00	944	25.00	884.50	901.50	614.50	895.00
Yorkview	165.00	162	(3.00)	167.00	178.50	147.00	185.50
Remote Day School	185.00	181	(4.00)	0.00	0.00	8,796.50	0.00
Closed:							
Elizabeth Bagshaw						249.00	394.50
Glen Brae						149.00	356.50
Glen Echo						142.50	354.50
Green Acres						121.00	282.00
Mountain View						56.50	375.00
Queen Rangers						0.00	0.00
R. L. Hyslop						179.50	259.50
Rockton Beverly Central						0.00	184.50
Rockton Dr. J. Seaton						0.00	271.00
Sir Isaac Brock						142.50	222.50
	37,557.00	37,860.00	303.00	37,031.50	36,153.94	35,286.90	36,654.64

**Hamilton-Wentworth District School Board
Summary of Secondary Enrolment
Finance and Facilities Committee - May 28, 2024**

School	March 2024 Budget	March 2024 Actual	Diff. Actual to Budget	ADE 2022/23	ADE 2021/22	ADE 2020/21	ADE 2019/20
Ancaster	1,135.25	1,153.75	18.50	1,154.00	1124.09	1114.63	1,170.25
Bernie Custis	888.75	903.75	15.00	973.63	938.94	1016.38	1,071.88
Dundas Valley	844.00	846.25	2.25	845.50	799.94	807.75	789.38
Glendale	1,109.25	1,117.75	8.50	1,128.88	972.69	937.13	968.63
Nora Henderson	1,238.00	1,231.50	(6.50)	1,288.13	1,065.01	888.09	866.75
Orchard Park	1,052.00	1,037.75	(14.25)	1,077.38	1,002.00	987.75	953.13
Saltfleet	1,233.75	1,237.75	4.00	1,260.75	1,164.01	1062.50	1,045.88
Sherwood	1,243.50	1,231.25	(12.25)	1,252.63	1,217.91	1173.88	1,128.38
Sir Allan MacNab	657.75	630	(27.75)	726.75	816.28	871.00	927.38
Sir Winston Churchill	709.75	697.25	(12.50)	754.13	677.39	651.63	690.88
Waterdown	1,167.75	1,161.50	(6.25)	1,146.63	1,051.40	1061.63	1,078.50
Westdale	1,404.00	1,482.00	78.00	1,497.25	1,434.47	1467.13	1,466.25
Westmount	1,277.25	1,266.75	(10.50)	1,296.25	1,246.61	1259.40	1,241.00
Alter Ed - Combined	227.50	261.5	34.00	204.25	160.63	156.38	191.88
Total	14,188.50	14,258.75	70.25	14,606.13	13,671.33	13,455.28	13,590.13



FINANCE AND FACILITIES COMMITTEE

May 28, 2024

2024-25 Capital Budget Update

Submitted By: Sheryl Robinson Petrazzini, Director of Education

Prepared By: Matthew Gerard, Associate Director, Business Services & Treasurer
David Anderson, Senior Manager, Facility Services
Amie Myszkowski, Manager, Capital Projects

Recommendation:

That the 2024-25 Capital Budget be approved at a total of \$47,900,000, as identified within Appendix A.

Background:

The Capital Budget is approved by Trustees, through the budget process, on an annual basis, and presented by Staff based on funding availability and anticipated expenditures related to approved projects.

Status:

Staff will continue to improve the learning and working environments across the system to align with the new Multi-Year Strategic Plan with a focus on 'Building a Sustainable Education System.' Projects will focus on responsible fiscal management, investing equitably in accessible and sustainable facilities, and supporting a robust workforce.

Staff have prepared Appendix A with expenditures forecast with the recent School Renewal Allocation (SRA) and School Condition Improvement (SCI) funding allocations provided in the Core Education grant. Appendix B illustrates the annual allocation of SRI, SCI and POD by category of renewal that staff assign projects to utilizing FCI data to improve Board facilities while addressing ongoing facility conditions.

Staff will continue to allocate projects utilizing the Long-term Facilities Plan Guiding Principles (Appendix C) previously approved by Trustees with a focus on improving learning and working environments.

Financial Implications:

The work completed under the Capital Budget is funded by several sources including School Condition Improvement (SCI), School Renewal Allocation (SRA), Capital Priorities, and Proceeds of Disposition (POD).

Strategic Directions:**Building a Sustainable Education System**

We will adapt to a rapidly changing world through responsible fiscal management, investing equitably in accessible and sustainable facilities, and supporting a robust workforce.

Hamilton-Wentworth District School Board
2024-25 Budget Estimates
Capital Budget

Expenditures	Funding Source							Total Funding Allocated in 2024/25
	Total Estimated Capital Budget	Capital Priorities	Full Day Kindergarten	Childcare Capital	SRA and SCI	EDC	Proceeds of Disposition	
Construction in Progress								
New Binbrook II Elementary School	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
New Nash / Upper Stoney Creek Elementary School*	\$ 6,000,000	\$ 5,500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 6,000,000
New Waterdown Elementary School	\$ 2,500,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
Mount Hope ES Addition	\$ 2,500,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
Sherwood Secondary School	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Bennetto ES Accessibility Project	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
A.M. Cunningham ES Accessibility Project	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Parkdale ES Accessibility Project	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Rosedale ES Gym Addition Project	\$ 2,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800,000	\$ 2,800,000
School Renewal Projects+	\$ 30,000,000	\$ -	\$ -	\$ -	\$ 27,000,000	\$ -	\$ 3,000,000	\$ 30,000,000
Total	\$ 47,900,000	\$ 11,500,000	\$ -	\$ 500,000	\$ 27,100,000	\$ -	\$ 8,800,000	\$ 47,900,000

*This forecasted cost is based on building on neighbourhood site, pending future trustee motion

+This includes all Benchmark and Program Strategy Spending

Project Category	Budget (SCI)	Budget (SRA)	Budget (POD)	Total
	\$ 22,650,000	\$ 4,350,000	\$ 3,000,000	\$ 30,000,000
Gym Renovation	\$ 1,750,000	\$ -	\$ -	\$ 1,750,000
Corridor Ceiling Replacement	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Student Washrooms	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
Music Rooms	\$ 250,000	\$ -	\$ -	\$ 250,000
Changeroom Renovations	\$ 1,250,000	\$ -	\$ -	\$ 1,250,000
Main Entrance and Foyer	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
First Floor Corridor Replacement	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Dust Collectors	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Roof Replacement	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Windows and Doors	\$ 2,100,000	\$ -	\$ -	\$ 2,100,000
M&E Upgrades (Boilers, Plumbing, HVAC, Septic)	\$ 3,000,000	\$ 1,250,000	\$ -	\$ 4,250,000
Electrical	\$ 1,250,000	\$ -	\$ -	\$ 1,250,000
Paving	\$ 1,750,000	\$ -	\$ -	\$ 1,750,000
Interior Renovations and Painting	\$ 1,300,000	\$ -	\$ -	\$ 1,300,000
Security	\$ -	\$ 250,000	\$ -	\$ 250,000
Accessibility	\$ -	\$ 1,500,000	\$ 3,000,000	\$ 4,500,000
Ground Signs	\$ -	\$ 100,000	\$ -	\$ 100,000
Lockdown Hardware	\$ -	\$ 250,000	\$ -	\$ 250,000
Other	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
	\$ 22,650,000	\$ 4,350,000	\$ 3,000,000	\$ 30,000,000

Long-Term Facilities Plan Guiding Principles

To ensure that Hamilton-Wentworth District School Board (HWDSB) provides equitable, affordable and sustainable learning facilities, the following Long-Term Facilities Plan (LTFP) Guiding Principles have been created. The Guiding Principles are the framework that Facility Services follow when completing capital project submissions, boundary reviews, pupil accommodation reviews, capital projects and long-term capital planning. The following Guiding Principles support and promote the goals of the [Multi-Year Strategic Plan](#), [Board Improvement Plan](#), [Human Rights Policy](#), [Multi-year Accessibility Plan](#), [Indigenous Education Circle Strategic Action Plan](#) and other [HWDSB Policies](#) and Plans. All recommendations within the Long-Term Facilities Plan are intended to:

1. Support quality and accessible learning, working, and teaching environments by maximizing opportunities to invest in new and improved sustainable school facilities.
2. Maximize student accommodation within permanent purpose-built learning spaces. Ensure schools are constructed to meet the sustainable long-term accommodation needs of a neighbourhood (optimal utilization rates of school facilities are in the range of 90%-110%) while recognizing the use of temporary accommodations are required to accommodate peak neighborhood enrolment.
3. Minimize transitions and impacts on students when implementing accommodation strategies.
4. Provide innovative facility design which maximize students' access to equitable, quality and collaborative educational learning spaces to support the elementary and secondary program strategies.
5. Promote active and sustainable forms of transportation through planning, boundary creation and school site design while adhering to the HWDSB Transportation Policy on maximum travel time one way on a vehicle.
6. Improve accessibility within our built environments as per the Multi-Year Accessibility Plan; providing environments that build independence, dignity, respect for students, families, the community, and staff and maximizes participation. Apply inclusive design principles by emphasizing dignity, inclusion, accessibility, barrier-free environments and meaningful participation of individuals and groups with diverse identities and varying levels of ability.
7. Support the shared use of facilities by promoting opportunity of access for students and the broader community and seek opportunities for facility partnerships.
8. Support collaboration through meaningful student, family and community engagement.
9. Specific principles related to elementary and secondary panels:

Long-Term Facilities Plan Guiding Principles**Elementary**

- a. School Capacity – optimal school capacity would be 450 to 650 students, which creates two to three classes for each grade.
- b. School Grade/Organization – Kindergarten to Grade 8 facilities.
- c. School Site Size – optimal elementary school site includes play fields, parking lot and building. For new site acquisition, optimal size approximately 6-8 acres and for existing schools, site size is based on local neighbourhood characteristics.
- d. In dual track schools, enrolment between French Immersion and English track should ensure that the balance supports ideal program delivery. i.e. There should be balance of French and English program enrolments to foster a successful learning experience for every student based upon HWDSB's elementary program strategy.

Secondary

- a. School Capacity – optimal school capacity would be 1,000 to 1,400 students.
- b. School Site Size – optimal secondary school site includes a sports field, parking lot and building. For new site acquisition, optimal size is approximately 13-16 acres and for existing schools, site size is based on local neighbourhood characteristics.

*NOTE: The principles are intended to be guides to inform our work. Local parameters may influence the thresholds above (in #9).