



Program Committee

Thursday, November 30, 2023

EC-340D & Virtual Meeting
Hamilton-Wentworth District School Board
20 Education Court, P.O. Box 2558
Hamilton, ON L8N 3L1

AGENDA: 6:00 pm

1. Call to Order/Roll Call
2. Land Acknowledgement
3. Approval of the Agenda
4. [Disproportionality Report – data communication plan](#)
5. Adjournment

We acknowledge our presence on ancestral Anishinaabe and Haudenosaunee Confederacy land as determined by the Dish with One Spoon treaty.

The intent of this agreement is for all nations sharing this territory to do so responsibly, respectfully and sustainably in perpetuity.

We respect the longstanding relationships with the local Indigenous communities, the Mississaugas of the Credit First Nation and the Six Nations of the Grand River.



EXECUTIVE REPORT TO PROGRAM COMMITTEE

TO: PROGRAM COMMITTEE

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: November 30, 2023

PREPARED BY: Jamie Nunn, Associate Director, School Improvement, Learning Services
Paul Denomme, Superintendent of Student Achievement, Equity, Mental Health and Well-Being
Yohana Otite, Human Rights and Equity Advisor,
Sally Landon, Manager Research & Analytics

RE: Disproportionality Report – data communication plan

Action

Monitoring X

Background

On September 21, 2023, the [2023 Disproportionality Data Report](#) was shared with the Program Committee. This report included data on K-12 student achievement, attendance, suspension/expulsions and well-being.

During the Board of Trustee meeting on October 2, 2023, RESOLUTION #23-120 passed requesting that a discussion take place at Program Committee on how the data from the Disproportionality Report will be communicated with families most impacted.

Rationale/Benefits:

Staff have explored possible communication and translation possibilities in order to disseminate the report into all areas of HWDSB communities. The following report outlines the guiding principles as well as the proposed communication plan.

Guiding Principles & Communication Plan:

Staff have developed a communication plan which encompasses five areas to communicate the Disproportionality Data report to the HWDSB community. This plan was created using the following guiding principles:

- Accessibility of information
- Accuracy of translations
- Cost and Sustainability
- Communication at many levels of the district

Staff have explored the following strategies to distribute this report to the HWDSB Community:

1. Develop a one-page resource (translated into top 10 languages according to the *We All Count Student Census*) that explains disproportionalities, outlines the rationale for calculating them, the key findings, what our next steps are, as well as how to access the 2023 Disproportionality Data Report and what translation tools are available.

2. Explore the creation of multi-language videos that⁴² contain the same information described above in the one-page resource.
3. Provide School Councils with information regarding the 2023 Disproportionality Data Report at each school so that they can disseminate the report to their communities.
4. Provide HWDSB Community Advisory Committees with information regarding the 2023 Disproportionality Data Report so that they can disseminate the report to their communities.
5. Update and translate Safe School Guides (Suspension and Expulsion).

Next Steps

Staff will seek feedback from the discussion at the Program Committee and implement various strategies to distribute the 2023 Disproportionality Data Report to the HWDSB community.