

Virtual Meeting Norms:

- All callers are to place themselves on mute
- Roll call is in place for attendance and for questions

The audio portion of this committee meeting will be made available on our website the day following the meeting.

AGENDA: 6:00

- | | |
|--|-----------|
| 1. Call to Order / Roll Call | M. Gerard |
| 2. Land Acknowledgement | M. Gerard |
| 3. Approval of the Agenda | M. Gerard |
| 4. Election of Chair | M. Gerard |
| 5. Declaration of Conflicts of Interest | Chair |
| 6. Review of September 26, 2023 Audit Committee Minutes Reported to Board | Chair |
| 7. Compliance Report | M. Gerard |
| 8. Any other Business | |
| a) Next meeting date – Monday March 18, 2024 at 6:00pm | Chair |
| 9. Resolution into Private Session as per the Education Act, Section 207.2 | Chair |
| A meeting of a committee or a board, including committee of the whole board, may be closed to the public when the subject/matter under consideration involves, | |
| a) The security of the property of the board; | |
| b) The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian; | |
| c) the acquisition or disposal of a school site; | |
| d) decisions in respect of negotiations with employees of the board; or | |
| e) litigation affecting the board. R.S.O.1990, c.E.2,s.207;2021,c.4,Sched.11, s. 7(1) | |

COMMITTEE REPORT

Presented to: Board

Date of Meeting: October 16, 2023

From: Audit Committee

Date of Meeting: September 26, 2023

The committee held a hybrid meeting from 6:05pm to 6:30pm on September 26, 2023, with Trustee Todd White presiding.

Participating Members were Trustees Dawn Danko and Todd White.

External Member participating was Divya Iyengar.

Regrets received from Trustee Paul Tut and External Committee Member Angela Zehr.

ACTION ITEMS:**A. Annual Reports to the Board of Trustees and Ministry for 2022-23**

Staff presented the two annual reports that are required under Regulation 361/10.

On motion of Trustee Dawn Danko, the Audit Committee **RECOMMENDS** that the “Annual Report to the Board of Trustees for the year ended August 31, 2023” be forwarded to the Board of Trustees for information.

CARRIED

On motion of Trustee Dawn Danko, the Audit Committee **RECOMMENDS** that the “Annual Report to the Board of Trustees and Forwarded to the Ministry of Education for the year ended August 31, 2023” be sent to the Ministry.

CARRIED**B. External Member Recruitment**

Staff informed the committee that an external member recruitment process would need to be conducted, as one of the external committee member’s terms will be expiring in March 2024.

On motion of Trustee Dawn Danko, the Audit Committee **RECOMMENDS** that staff commence the external recruitment process.

CARRIED**MONITORING ITEMS:****C. Review of Audit Committee Work Plan and Audit Committee Terms of Reference**

Committee members reviewed both items.

D. Update on School Board Sector Issues

Staff shared high-level information relating to Bill 98 and the effects it will have on the school board sector.

E. Update from Regional Internal Audit Team

Andrea Eltherington reviewed the continuing professional development done by the Regional Internal Audit Team.

Respectfully submitted,
Todd White, Chair of the Meeting

Reference: [Committee Package](#) and [Recording](#)

Hamilton-Wentworth District School Board

November 7, 2023
Hamilton-Wentworth District School
20 Education Court
Hamilton, ON
L9A 0B9

TO: Audit Committee of the Hamilton-Wentworth District School Board

RE: School Board Compliance Report

During the 2022-23 fiscal year, nothing has come to our attention that would lead us to believe that the Hamilton-Wentworth District School board was not compliant with the current federal and provincial Acts, Regulations and Statutes.

November 7, 2023

Date (Month, Day, Year)

Director of Education