
Trustees: Kathy Archer (Electronically), Becky Buck, Amanda Fehrman, Maria Felix Miller, Graeme Noble (Electronically), Paul Tut, Todd White and Elizabeth Wong. Student Trustees Thomas Lin and Harry Wang.

Regrets: Trustees Sabriena Dahab, Dawn Danko, and Ray Mulholland.

1. Call to Order and Land Acknowledgement

Maria Felix Miller, Chair of the Board called the meeting to order at 6:32 pm and recited the land acknowledgement.

2. Approval of the Agenda

RESOLUTION #24-65: Trustees Fehrman/Wong moved that the agenda be approved.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour.

3. Declarations of Conflict of Interest – None

4. Confirmation of the Minutes: April 29, 2024

RESOLUTION #24-66: Trustees Wong/Fehrman moved that the minutes from April 29, 2024 be approved.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour.

5. Correspondence: E. Biro

RESOLUTION #24-67: Trustees Fehrman/Tut moved that the correspondence from E. Biro be received.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour.

Reports from Trustee Special Committees:

6. Program – April 25, 2024

RESOLUTION # 24-68: Trustees Fehrman/Buck moved that the Program Committee report from April 25, 2024 be received.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour

7. Finance & Facilities – April 30, 2024

The Board of Trustees requested that the references in GP #5 be to the HWDSB Transportation Policy and the term vehicle (not bus) and language be added to GP #7 regarding facilities partnerships.

RESOLUTION #24-69: Trustees Tut/Wong moved that the Finance & Facilities Committee report from April 30, 2024 be approved as amended including the Long-Term Facilities Plan Guiding Principles:

Guiding Principle #1

Support quality and accessible learning, working, and teaching environments by maximizing opportunities to invest in new and improved sustainable school facilities.

Guiding Principle #2

Maximize student accommodation within permanent purpose-built learning spaces. Ensure schools are constructed to meet the sustainable long-term accommodation needs of a neighbourhood (optimal utilization rates of school facilities are in the range of 90%-110%) while recognizing the use of temporary accommodations are required to accommodate peak neighbourhood enrolment.

Guiding Principle #3

Minimize transitions and impacts on students when implementing accommodation strategies.

Guiding Principle #4

Provide innovative facility design which maximize students' access to equitable, quality and collaborative educational learning spaces to support the elementary and secondary program strategies.

Guiding Principle #5

Promote active and sustainable forms of transportation through planning, boundary creation and school site design while adhering to the HWDSB Transportation policy on maximum travel time one way on a vehicle.

Guiding Principle #6

Improve accessibility within our built environments as per the Multi-Year Accessibility Plan; providing environments that build independence, dignity, respect for students, families, the community, and staff and maximizes participation. Apply inclusive design principles by emphasizing dignity, inclusion, accessibility, barrier-free environments and meaningful participation of individuals and groups with diverse identities and varying levels of ability.

Guiding Principle #7

Support the shared use of facilities by promoting opportunity of access for students and the broader community and seek opportunities for facility partnerships.

Guiding Principle #8

Support collaboration through meaningful student, family, and community engagement.

Guiding Principle #9

Specific principles related to elementary and secondary panels:

Elementary

- a. School Capacity – optimal school capacity would be 450 to 650 students, which creates two to three classes for each grade.
- b. School Grade / Organization – Kindergarten to Grade 8 facilities.
- c. School Site Size – Optimal elementary school site includes play fields, parking lot and building. For new site acquisition, optimal size approximately 6-8 acres and for existing schools, site size is based on local neighbourhood characteristics.
- d. In dual track schools, enrolment between French Immersion and English track should ensure that the balance supports ideal program delivery. i.e. There should be balance of French and English program enrolments to foster a successful learning experience for every student based upon HWDS's elementary program strategy.

Secondary

- a. School Capacity – Optimal school capacity would be 1,000 to 1,400 students.
- b. School Site Size – Optional secondary school site includes a sports field, parking lot and building. For new site acquisition, optimal size is approximately 13-16 acres for the existing schools, site size based on local neighbourhood characteristics.

NOTE: The principles are intended to be guides. Local parameters may influence the thresholds above (in #9).

CARRIED UNANIMOUSLY
Student Trustees Lin and Wang voted in favour

Trustee Fehrman left the meeting for the remainder of the evening.

Reports from Legislated Committees:

8. Special Education Advisory Committee – April 30, 2024

Resolution #24-70: Trustees Tut/Wong moved that the Special Education Advisory Committee report from April 30, 2024 be received.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour

Reports from Community Advisory Committee:

9. Faith Community Advisory Committee – April 17, 2024

Resolution #24-71: Trustees Buck/Tut moved that the Faith Community Advisory Committee report from April 17, 2024 be received.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour

10. Trustee Special Committee: Governance – Membership – up to 2 additional members

Resolution #24-72: Trustee Buck be appointed to the Governance Committee.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour

11. Report from Committee of the Whole (Private) – May 13, 2024

RESOLUTION #24-73: Trustees Tut/Buck moved that the Committee of the Whole report be approved including that the Finance & Facilities Committee report from April 30, 2024 be received.

CARRIED UNANIMOUSLY

Student Trustees Lin and Wang voted in favour.

12. Oral Reports from Liaison Committees:

A. City/School Board Liaison Committee

Trustee Miller noted that the next meeting would be held on May 27, 2024 at City Hall.

B. Hamilton Foundation for Student Success

Trustee Archer shared that Prom Project was a success and thanked everyone who was involved.

C. Ontario Public School Boards' Association (OPSBA)

Trustee Buck provided updates on the following:

- Board of Directors meeting held April 26 and 27/24 noting that there are changes for all member boards with OPSBA to consider in terms of their elected representatives to comply with the Ontario Not For Profit Corporations Act (ONCA).
- The next OPSBA's Board of Directors meeting and AGM is taking place July 2-4, 2024
- Take Your MPP to School Week is taking place May 21-24, 2024.

Meeting adjourned at 7:53 pm

Reference: [Agenda Package](#) and [Recording](#)